



Thursday 2nd September 2021

Dear Parents and Carers,

Welcome back to the start of a new school year. We hope that you have had a lovely summer break.

SCHOOL ORGANISATION 2021-22

As you will all be aware, the Covid-19 pandemic has brought huge challenge and change to the way that we operate our school and deliver and support learning. We are looking forward to getting back to normal next week. **There will no longer be bubbles in school** and children will be able to **mix freely at all times**. This is excellent news! We will still need to have some precautions in place and we will need to continue to respond to any government guidance.

Class and Staff Organisation

| Pupil Group | Staff | Room |
|----------------------|------------------------------------------------------------------------------------------|------------------------|
| Years 5 and 6 | Mr Conway, Mrs Martin | Class 4 |
| Years 3 and 4 | Mrs McManus (Mon, Tues, Wed) Mrs Lancaster (Thurs, Fri) Miss McNulty | Class 3 |
| Years 1 and 2 | Mrs Jackson Mrs Goundry | Class 2 and Class 1 |
| Reception | Miss Bleasby, Mrs Little, Mrs Hinley | Early Years |
| Nursery | | |

Miss Crisp will continue as the school's SENCo and will be in school for one day per week. Mrs Dobby will be in school each day and will support pupils with special educational needs.

Communication

Digital communication has proved to be extremely efficient and effective. As a result, e-mail to admin@croft.dalesmat.org will be the school's **main form of general communication**. However, staff will be available for pre-arranged face to face meetings and will be on the school yard at the end of the school day should you have any questions. I will be on the playground and available every morning until 9.15am.

- School will no longer provide hard copy letters. All communication will be via e-mail to and from the school via the office e-mail address admin@croft.dalesmat.org.
- Any notification of pupil absence should be by e-mail to the office **before 9.00am** please and not by phone call or message via a sibling. Thank you.
- We no longer use the text messaging service. Any notice of school closure etc. will be via e-mail so please do check your e-mails regularly.
- **Seesaw should not be used to contact staff members directly** – if you would like to get in contact with a member of staff, please do this by e-mail to school at admin@croft.dalesmat.org.

- Whilst we hope very much to be able to invite Parents & Carers into school for meetings, we may use Microsoft TEAMS to complement our methods of communication and meetings.

Adult Volunteers

We welcome adult volunteers back into school. If you would like to help in school in any way, please contact Mrs Banks at the school office.

Cash

- We will no longer accept cash payments in school. Payment for meals, OOSC, trips etc should be made via School Money. For any fundraising events we hold in school, we will provide a digital link for parents to make donations.

School Day

The timings of the school day will be as follows. Please note that we have decided to remove the formal afternoon break. Pupils will have a **flexible afternoon break** to fit around learning activities each day as this has proved to be more effective for teaching and learning. Formal registration is 9.00am. Please do not arrive on the school playground **before 8.40am**. Pupils **must be accompanied by an adult until 8.50am** when a member of staff will supervise pupils coming into school. At home time, pupils will be brought to the playground in their classes and handed over to adults. **The one-way system for pupils and parents is to be retained.** Visitors and pupils will use the pedestrian gate near to the staff car-park to enter school and then make your way across the playground to exit school via the far gate in the playground. In order to prevent congestion in the playground, we would be grateful if once you have collected your child, you exit the playground swiftly. The playground gates will be locked at 3.40pm so that Out of School Clubs can begin their activities.

| Class | Start | Finish | Entrance/Collection |
|------------------------------------------|--------|-------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Nursery (Early Years) | 8.50am | 11.50am half day, 12.30pm with lunch, 3.00pm full day | Pupils will continue to be met outside and taken in to school by staff each morning. 11.50am & 12.30pm collection – pupils will be taken to meet parents at the gate. |
| Reception (Early Years) | 8.50am | 3.30pm | Pupils will continue to be met outside and taken in to school by staff each morning. Collection will be from the school playground. |
| Year 1 & Year 2 (Class 2) | 8.50am | 3.30pm | Pupils will come in to school through the pedestrian gate, through the school playground and will enter school via the main pupil entrance. Collection will be from the school playground. |
| Year 3 & Year 4 (Class 3) | 8.50am | 3.30pm | Pupils will come in to school through the pedestrian gate, through the school playground and will enter school via the main pupil entrance. Collection will be from the school playground. |
| Year 5 & Year 6 (Class 4) | 8.50am | 3.30pm | Pupils will come in to school through the pedestrian gate, through the school playground and will enter school via the main pupil entrance. Collection will be from the school playground. |

We respectfully ask that parents **do not** accompany their children into the school building and we will continue to request that appointments are made for visits.

Uniform

Pupils will be required to **wear full and correct school uniform and footwear** except pupils in Nursery.

Please follow this link for more information:

<https://www.croft.dalesmat.org/our-school/uniform/>

Please adhere to uniform policy with reference to PE kit, jewellery, hair and make-up. Thank you.

Whole school use of Seesaw

Seesaw has been very successful and will now be used in Early Years as well as the rest of the school. This will continue to allow families to see what their child is learning in school and complete homework tasks.

Covid-19

Please do not send your child into school if they are unwell, particularly if they have any symptoms of Covid-19. If a member of your household has symptoms of Covid-19, please do not send your child into school until you have discussed this with us. If you are unsure, in any way, please contact the school office on 01325 720528 or email admin@croft.dalesmat.org. For further information about what to do, please use the following link: <https://www.nhs.uk/conditions/coronavirus-covid-19/self-isolation-and-treatment/>

Medical

Please remember that we are a **nut and sesame free school**. This is extremely important as we have pupils with severe allergies.

Parking

Please drive with care along South Parade and respect local residents and safety. It is advised to **park at the Croft Hotel or the Village Hall**. It is only a very short walk to the school from there and eases traffic congestion.

Pupils will be welcomed back to school on **Tuesday 6th September 2021**.

The school's risk assessment for return is now available on the school website.

We are still waiting for advice from our health and safety advisers regarding return to school in September. As soon as we receive an updated risk assessment we will provide parents and carers with detailed information about plans for September.

Thank you for your continued support.

Yours sincerely

Simon Robson

Head Teacher